



CONSERVATION FEDERATION OF MISSOURI BOARD MEMBER JOB DESCRIPTION

Purpose

A member of the Board of Directors is responsible for ensuring that the Conservation Federation of Missouri (CFM) fulfills its mission by planning for the future, monitoring operations, and evaluating the organization's performance. A board member must fulfill the fiduciary duties of the board of directors, making corporate decisions that protect the public interest.

Key Responsibilities

It is the responsibility of every member of the board of directors to:

- Advance the CFM mission
 - Actively promote the CFM mission, contributing ideas and expertise
 - Be informed about CFM's mission, services, policies, and programs
 - Inform others about CFM and actively work to enhance CFM's public image
- Ensure effective organizational planning
 - Monitor CFM's programs and services
 - Oversee implementation of CFM's strategic plan and evaluate its success
- Actively participate in all board activities
 - Attend in person or by phone a minimum of two board meetings a year
 - June 25, 2022,
 - December 3, 2022
 - March, 2023, Annual Convention and Board Meeting
 - August 2023
 - December 2023
 - March 2024, Annual Convention and Board Meeting
 - Review agenda and supporting materials prior to board and committee meetings
 - Serve on at least one committee
 - Suggest nominees to the board who can make significant contributions to the work of the board and to the organization
 - Assess the board's performance
- Actively participate in CFM Events
 - CFM Banquet events
 - Pull for Conservation Clay Shoots
 - Affiliate Summit, September 8-9, 2022
- Ensure adequate resources
 - Make a personal financial contribution to the organization
 - Become a life member
 - Provide contacts for potential Business Alliance partners
 - Recruit 10 memberships
 - Donate and/or bid on auction items
 - Participate in at least one fundraiser or event
- Follow conflict-of-interest and confidentiality policies