



## David Risberg Memorial Grant Application

This application is designed to be as easy to complete as possible. Please keep responses brief and to the point. Proposals should be relevant to the shared mission of the Affiliate and CFM and the criteria identified in the grant program guidelines. For the 2024 grant cycle, CFM will be awarding up to \$20,000 in grants.

**The deadline for applications is December 15, 2023.**

### **Contact Information and Eligibility\*** *Provide all contact info.*

**Organization Name** \_\_\_\_\_

**First & Last Name** \_\_\_\_\_ **Title/Position** \_\_\_\_\_

**Are you the leader for this project?**  Yes  No

**Email** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Mailing Address** \_\_\_\_\_  
**City, State, Zip** \_\_\_\_\_

**Purpose of Organization** \_\_\_\_\_  
(Mission Statement)

**Additional Contact Information** *Include any additional contact information for other project participants here (if relevant).*

**If awarded this grant, you will be required to provide a description of the project for presentation at the 2024 CFM Affiliate Summit and a PowerPoint presentation (2-3 slides) of your project to be displayed at the 2025 CFM Annual Convention. Slides will be due no later than December 1, 2024.**

**Are you able to commit to this? \***  Yes  No

**Project Title\*** *Provide a short(15 words or less) descriptive title for the project or program you are proposing.*

### **Project Description**

#### **Project Location\***

*Give a description of the area where the project would take place.*

**Project Participants\***

*How would you describe the community of people who will benefit from your project? How will they contribute to the project?*

**Description of your project and how it promotes conservation. \*Briefly describe your project proposal. Provide an estimated number of volunteer hours for the project, if applicable. Are you a membership organization? If so, how many members do you have, and will only your members be involved or also members of the public?**

**Goals and Objectives\***

*Briefly describe the project's goals and objectives.*

**Timeline\***

*Provide a brief timeline for starting and completing the project.*

**Will your project begin after February 28, 2024? \***  Yes  No

**Will your project end before March 1, 2025? \***

Yes

No

This is an ongoing project, but funds will be used by March 1.

*Projects must be completed before March 1, 2025, unless the project is ongoing, in which case grant funds must be used by March 1, 2025.*

**Briefly describe the project's measurable outcomes. \***

*For example, the number of people participating in the project, the total number of hours worked, the research results generated, and/or the size of the habitat to be restored.*

**Briefly describe how your project ties in with the mission of CFM and your organization. \***

*Connection to CFM/Affiliate vision, mission, and values*

**Finances and Budget**

What is your organization’s annual operating budget? \*

\$

**Funding request – Amount\***

How much funding are you requesting for this project?

\$

Would partial funding be accepted?  Yes  No

**Project Budget – Include as much information as is available.\***

*Include or attach an itemized budget for the project that indicates the sources and uses of funds. (Include values for matching funds and in-kind contributions.) Please indicate above whether partial grant funding would be acceptable.*

**Who are your partners for this project?**

*List any partner organizations and describe the contribution (financial, in-kind, or volunteers) of each partner to the project. Do not include paid contractors as partners unless the services are donated.*

**Who is the Fiscal Agent and signature authority for this grant?** *Provide all contact info.*

Organization Name \_\_\_\_\_

First & Last Name \_\_\_\_\_ Title/Position \_\_\_\_\_

Is this person the fiscal agent?  Yes  No

Email \_\_\_\_\_ Phone # \_\_\_\_\_

Mailing Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

**Provide your 9-digit Federal Tax ID Number.** *\*If you are working with a fiscal agent, provide their number.*

**Indicate if you are providing any of the attachments below. \***

1-2 photographs that capture the project, plan, or group involved in the proposal – **REQUIRED**

Letter of partner commitment – **OPTIONAL** *If applicable, attach a letter of partner commitment – OPTIONAL*

***Insert pics here***